

USER MANUAL FOR EXTERNAL EVALUATOR LOGIN

Website URL: <https://gunotsav2025.in>



**Hon'ble
Chief Minister of Assam**



Dr. Himanta Biswa Sarma

**Hon'ble
Education Minister of Assam**



Dr. Ranaj Pegu

Gunotsav Songs

Audio Spot 1 of Gunotsav 2025:
▶ 0:00 / 0:32

Audio Spot 2 of Gunotsav 2025:
▶ 0:00 / 0:29

Gunotsav Theme Song:
▶ 0:00 / 2:11

About Gunotsav

Gunotsav is a state Government initiative for improvement of quality of school education. The four core areas viz. Scholastic (learning outcomes of children), Co-scholastic, Infrastructure and community participation are evaluated in Gunotsav exercise. Schools are graded as A+, A, B, C and D on the basis of performance (90% on Scholastic, 5% each on Co-scholastic & other areas and Community Participation & Contributions). This exercise helps in identifying the learning gaps and ensuring taking appropriate remedial measures for attaining grade specific learning outcomes by all children. Considering the importance of Gunotsav exercise, Govt. has already been issued notification regarding incorporation of schedule of Gunotsav in Academic Calendar of the school. Gunotsav 2025 (Sixth round) has been scheduled in the month January and February 2025 in three (03) phases.

[Read More](#)



IMPORTANT DOCUMENTS
▶ Evaluation Guideline - 2025 (English)
▶ Evaluation Guideline - 2025 (Assamese)
▶ Evaluation Guideline - 2025 (Bodo)
▶ Evaluation Guideline - 2025 (Bengali)
▶ Evaluation Guideline - 2025 (Hindi)

SCHEDULE OF GUNOTSAV 2025		
Phase	Date of Self-Evaluation	Date of External-Evaluation
I	6th Jan 2025	7th, 8th & 9th Jan 2025
II	17th Jan 2025	20th, 21st & 22nd Jan 2025
III	4th Feb 2025	5th, 6th & 7th Feb 2025

OMR FOR GUNOTSAV 2025	
▶ Class 1 OMR	▶ Class 6 OMR
▶ Class 2 OMR	▶ Class 7 OMR
▶ Class 3 OMR	▶ Class 8 OMR
▶ Class 4 OMR	▶ Class 9 OMR
▶ Class 5 OMR	▶ Attendance Sheet

LOGIN PAGE AS EVALUATOR USER: Login with your login id (**Registered Mobile Number**) and **Default Password** as per provide by Gunotsav 2025. Please Enter Correct User Id & Password for Login.

The screenshot shows the login interface for Gunotsav 2025. On the left, there are five login options: State Login, Block Login, School Login, District Login, and External Evaluator Login. The External Evaluator Login option is highlighted. In the center, there is a logo for Gunotsav 2025 with the text 'শিক্ষা বিভাগৰ এটি প্ৰয়াস অসম চৰকাৰ'. On the right, the page says 'Welcome to Gunotsav 2025' and 'Login as External Evaluator'. Below this, there are input fields for 'Registered Mobile No.' and 'Password'. A 'Login' button is present. A note states: 'Note: Please use 10-digit Registered Mobile Number as user ID and default password for External Evaluator login in the Gunotsav Portal. USER MANUAL GUIDELINES FOR EE'. At the bottom, there is a 'Help Desk' section with the email 'helpdeskgunotsav@gmail.com' and the phone number '8949360745'.

PLEASE ENTER OTP: We have sent an OTP (One-Time Password) to your registered mobile number.

The screenshot shows the OTP verification interface for Gunotsav 2025. On the left, there are five login options: State Login, Block Login, School Login, District Login, and External Evaluator Login. The External Evaluator Login option is highlighted. In the center, there is a logo for Gunotsav 2025 with the text 'শিক্ষা বিভাগৰ এটি প্ৰয়াস অসম চৰকাৰ'. On the right, the page says 'Please Enter OTP'. Below this, there is a message: 'We have sent otp to your registered mobile number'. There is an input field for 'Enter OTP' with the value '1722'. A 'Verify OTP' button is present. A link for 'Back to Login' is also visible. A note states: 'Resend OTP after 15 Sec'.

CHANGE PASSWORD (ENTER NEW PASSWORD TO CONTINUE):

Once you successfully log in, you will be automatically redirected to a Change Password Screen. This step is mandatory for security purposes. **To secure your account, please set a new password.**

State Login

Block Login

School Login

District Login

External Evaluator Login

গুণোৎসব
শিক্ষা বিভাগৰ এটি প্ৰয়াস
অসম চৰকাৰ

Enter New Password to Continue

Enter password

Enter confirm password

Change Password

After setting your password, you will be automatically redirected to the **External Evaluators Dashboard Home Page**.

গুণোৎসব

Evaluator Admin

Hello Rahul Singh, R

Dashboard

My Profile

School Evaluation Report 2025

External Evaluator Observation Report 2024

My Visits (Observation Report) 2025

School Uniform Observation

Change Password

Logout

MY PROFILE (EXTERNAL EVALUATORS): To use the camera feature, please grant (allow) permission for camera access to your browser. This will enable you to take real-time photo.

Browser Permission: When prompted by the browser, click **"Allow"** to grant access to your camera. If you do not see a prompt, go to your browser settings and manually enable camera permissions for the website

gunotsav2025.in wants to use your cameras. When prompted by the browser, click **"Allow"** to grant access to your camera.

Choose file No file chosen

Add Details

Designation * IT Head **Department** Information **Office Name *** Dispur College **Office Address *** Dispur, Ganeshguri, Guwahati, Assam 781006

Communication Address * Dispur, Ganeshguri, Guwahati, Assam 781006

Submit Print ID Card

Evaluator Admin Hello Rahul Singh, R

My Profile Submit Print ID Card

Note:- To use the camera feature, please grant (allow) permission for camera access.

Upload Photo/Take Selfie

Present Working District KAMRUP-METRO **Name *** Rahul Singh **Phone ***

Email Id rahul.singh@gmail.com **Alternate Number** **Whatsapp Number**

"Click on 'Upload Photo/Take Selfie' (Real-Time Photo Capture). View and update your current working district and category. Update your bank details for payment processing of travel allowance. Once all updates are done, click the **'Submit'** button to save your profile information successfully.

EXTERNAL EVALUATOR (DOWNLOAD ID CARD)

Click on **Print ID Card** to download card.

The screenshot shows the 'My Profile' page of the Gunotsav portal. A modal window titled 'ID Card' is open, displaying a preview of the ID card. The ID card features the Gunotsav logo at the top, followed by 'External Evaluator Gunotsav 2025'. Below this is a photo of the evaluator, 'Rahul Singh', with his designation 'Des.: IT Head'. At the bottom, it lists the office as 'Dispur College' and the mobile number as '9821'. The modal has 'Close' and 'Download ID Card' buttons. In the background, the 'My Profile' page shows fields for 'Present Working District' (KAMRUP-METRO), 'Email Id' (rahul.singh@gmail.com), 'Phone', and 'Whatsapp Number'. There are 'Submit' and 'Print ID Card' buttons on the right side of the profile page.

Note:

- You need to take **color print** out of **ID card**.
- **Plastic ID** badge **holder** with clip will be provided by concerned authority.
- ID card is **mandatory** part for EE (External Evaluator) to visit the school for evaluation.
- Do not forget **ID card**. Always carry ID card is mandatory before visit school.

EXTERNAL EVALUATOR EVALUATION REQUESTS (FOR SCHOOL EVALUATION)

The screenshot shows the 'Evaluator Requests' page on the Gunotsav portal. A yellow banner at the top states: 'Note: Gunotsav portal on the day of External Evaluation will be enabled from 12:30pm to 12:30pm(next day) for uploading of School Evaluation part.' Below this is a table with the following data:

Id	District	Block	School Id	School Name	Visit Date	Status	Last Year EE Report	Action (2025)
1	K	PA	180	52 NO.	2024-09-06	Pending		

The table shows 1 entry. Below the table, it says 'Showing 1 to 1 of 1 entries'. There is a search bar and pagination controls at the bottom right of the table area.

Note:

- You can download last year 2024 EE report for school evaluation.
- You can Download School Evaluated form to view the school evaluation.
- List of the school that EE visited/ should visit on given date.
- Can update/ modify Evaluation form which was previously filled by school after the visit date passed.
- If once submitted, cannot modify it again.
- Than after can only view the Evaluation he updated.

SCHOOL EVALUATION FORM (MANDATORY TO FILL BY SCHOOL BEFORE EVALUATION END DATE): Evaluated by EE (External Evaluator) with prefilled value marked School Evaluation Form.

Note: In the case where there are multiple external evaluators, only one evaluator will submit the form. Subsequent evaluators will not be able to submit.

Evaluator Admin Hello Rahul Singh,

School Name:- 52 NO.

School Evaluation Form Gunotsav 2025 Choose one option against each descriptor

A Co-scholastic Activities and other areas > **B** Community Participation & Contribution > **C** School Infrastructure and other facilities

Sr. No.	Indicator	Descriptor	Yes	No	Guidance
1.	Morning Assembly (As per observation).	A. Conducted in disciplined and systematic way	<input checked="" type="radio"/>	<input type="radio"/>	If all 7 descriptors are available: 7 marks If 6 descriptors are available: 6 marks If 5 descriptors are available: 5 marks If 4 descriptors are available: 4 marks If 3 descriptors are available: 3 marks If 2 descriptors are available: 2 marks If 1 descriptor is available: 1 mark None:0
		B. All students and teachers participated	<input checked="" type="radio"/>	<input type="radio"/>	
		C. SMC/SMDC/MG members are present.	<input checked="" type="radio"/>	<input type="radio"/>	
		D. Conducted activities like prayer/Jatiya Sangeet / Rastriya Sangeet, oath taking	<input checked="" type="radio"/>	<input type="radio"/>	
		E. Inspection of personal cleanliness	<input checked="" type="radio"/>	<input type="radio"/>	
		F. Reading of number table /quiz./speech on selected topic.	<input checked="" type="radio"/>	<input type="radio"/>	
		G. Discussion on significance of the day/messages of great personality etc.	<input checked="" type="radio"/>	<input type="radio"/>	
2.	Availability of record (As per records and observation)	A. Proceedings of SMC/SMDC meeting & PTM	<input checked="" type="radio"/>	<input type="radio"/>	If all 7 descriptors are available: 7 marks If 6 descriptors are available: 6 marks If 5 descriptors are available: 5 marks If 4 descriptors are available: 4 marks If 3 descriptors are available: 3 marks If 2 descriptors are available: 2 marks If 1 descriptor is available: 1 mark None:0
		B. Co-scholastic activities	<input checked="" type="radio"/>	<input type="radio"/>	
		C. Utilisation of grants	<input checked="" type="radio"/>	<input type="radio"/>	
		D. Attendance	<input checked="" type="radio"/>	<input type="radio"/>	
		E. Evaluation	<input checked="" type="radio"/>	<input type="radio"/>	
		F. U-DISE form	<input checked="" type="radio"/>	<input type="radio"/>	
		G. Bio-diversity Register	<input checked="" type="radio"/>	<input type="radio"/>	

SELF DECLARATION:

- ✓ I hereby declare that all the information submitted by me in the School Evaluation Form is correct, true and verified myself as per guidelines.

School Name:- 52 NO.

School Evaluation Form Gunotsav 2025 Choose one option against each descriptor

Co-scholastic Activities and other areas > Community Participation & Contribution > School Infrastructure and other facilities

Sr. No	Indicator	Descriptor	Yes	No
23.	Type of school building	A. Permanent(Pucca) building	<input checked="" type="radio"/>	<input type="radio"/>
		B. Temporary(Kutchha) building	<input checked="" type="radio"/>	<input type="radio"/>
		C. Permanent but damaged/ dilapidated	<input checked="" type="radio"/>	<input type="radio"/>
		D. Whether Govt. building (Yes/No)	<input checked="" type="radio"/>	<input type="radio"/>
		E. If no, temporary accommodation in rented/ leased premises	<input type="radio"/>	<input type="radio"/>
24.	Electrification	A. External electrical connection available from APDCL [Yes/No]	<input checked="" type="radio"/>	<input type="radio"/>
		B. If no, whether solar power plant available [Yes/No]	<input type="radio"/>	<input type="radio"/>
25.	Classrooms	A. Availability of separate classroom for each class [Yes/ No]	<input checked="" type="radio"/>	<input type="radio"/>
		B. If no, how many additional classrooms required		
		C. Is there any temporary partition used for separation of different class [Yes/ No]	<input checked="" type="radio"/>	<input type="radio"/>
		D. If yes, number of permanent partitions required	<input type="text" value="55"/>	
		E. No. of	<input type="text" value="55"/>	
26.	Water availability	A. Safe drinking water available from public supply/ protected well/ borewell/ hand pump/ Others	<input checked="" type="radio"/>	<input type="radio"/>
		B. Drinking water available from public supply/ protected well/ borewell/ hand pump/ Others	<input checked="" type="radio"/>	<input type="radio"/>
		C. Is the water available for drinking?	<input checked="" type="radio"/>	<input type="radio"/>
		D. Whether water is available for drinking (Yes/No)	<input checked="" type="radio"/>	<input type="radio"/>
27.	Toilet Facilities	A. Separate toilet for boys and girls [Yes/No]	<input checked="" type="radio"/>	<input type="radio"/>
		B. Running water available in urinals/toilets [Yes/No]	<input checked="" type="radio"/>	<input type="radio"/>
		C. Toilets are maintained regularly [Yes/No]	<input checked="" type="radio"/>	<input type="radio"/>
		D. Availability of incinerator in girls toilet [Yes/No]	<input checked="" type="radio"/>	<input type="radio"/>

Are you sure? Once submitted you will not be able to modify it again

Yes, submit! No, cancel

✓ Confirmation Message before Final Submission of Evaluation Form.

Are You Sure? Once Submitted You Will Not Be Able To Modify It Again...

Note: After Final Submission You Will Be Redirect On Last Year External Evaluator Observation Report 2024)

LAST YEAR EXTERNAL EVALUATOR OBSERVATION REPORT 2024: Last year list of the school observation given by EE (External Evaluator)

Gunotsav portal interface showing the 'External Evaluator Observation Report 2024' page. The page displays a table with one entry for KAMRUP-METRO district. The sidebar includes navigation options like Dashboard, My Profile, and School Evaluation Report 2025.

Id	District	Block	School Id	School Name	School Observation Report 2024
1	KAMRUP-METRO				

MY VISITS (OBSERVATION REPORT): List of the school visits that EE (External Evaluator) visited/ should visit on the given date.

Gunotsav portal interface showing the 'Online Observation For 52 NO.' form. The form includes fields for Name of External Evaluator, Date of visit, School Name, School Id/Code, Cluster, Block, and District. Below the form is the 'Area Of Observation' section with five rows for different observation areas, each with a 'TEST' button.

Name of External Evaluator	Date of visit	School Name	
Rahul Singh	06-09-2024	52 NO.	
School Id/Code	Cluster	Block	District
180			

Area Of Observation

Action taken on last year (Gunotsav 2024) observations of External Evaluators*	TEST	
Infrastructure*	TEST	
Whether teachers are giving their daily attendance through Siksha Setu App*	TEST	
Whether daily attendance of students is given through Siksha Setu App*	TEST	
Students' basic academic performance*	TEST	

Are You Sure? Once Submitted You Will Not Be Able To Modify It Again...

Note: After Final Submission You Will Be Redirect On School Uniform Obervation

SCHOOL UNIFORM OBERVATION:

Note: In the case where there are **multiple external evaluators**, only one evaluator will submit the form. Subsequent evaluators will not be able to submit.

The screenshot shows the 'Evaluator Admin' dashboard. The top navigation bar includes the logo, a menu icon, the user name 'Evaluator Admin', and 'Hello Rahul Singh, R'. The left sidebar contains navigation options: Dashboard, My Profile, School Evaluation Report, My Visits (Observation Report), School Uniform Obervation, Change Password, and Logout. The main content area features a yellow warning banner: 'Note: In the case where there are multiple external evaluators, only one evaluator will submit the form. Subsequent evaluators will not be able to submit.' Below this is the 'School Uniform Observation' section with a table listing one entry.

Id	District	Block	School Id	School Name	Visit Date	Action
1	KOKRAJHAR	PARBOTJHORA	18010241304	52 NO. GARO MATIADOL LPS (UE)	2024-09-06	

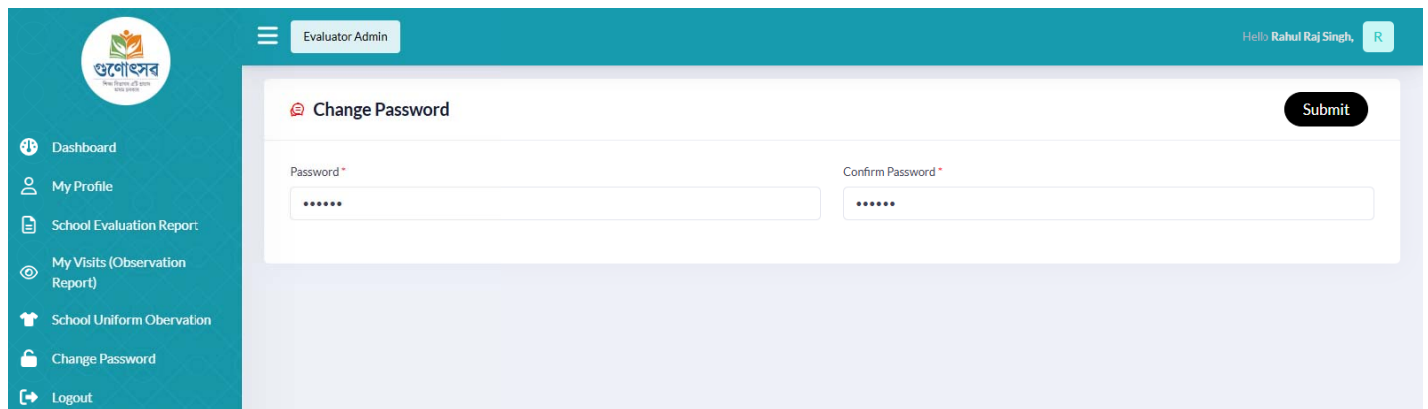
Showing 1 to 1 of 1 entries

The screenshot shows the 'School uniform observation Form' for an Evaluator Admin. The top navigation bar is identical to the dashboard. The left sidebar is also identical. The main content area features a yellow warning banner: 'Note: In the case where there are multiple external evaluators, only one evaluator will submit the form. Subsequent evaluators will not be able to submit.' Below this is the 'School uniform observation Form' section with a 'Back' button and a table listing five indicators.

Sr. No.	Indicator	Descriptor	Yes/No	Guidance
1.	Purchase of uniform	Purchase of uniform is done in decentralized manner through SMC/SMDC.	<input checked="" type="radio"/> Yes <input type="radio"/> No	If uniform is procured through SMC/SMDC: 1 mark If not done: 0 mark
2.	Conduct of meeting	Conduct of meeting of the SMC/SMDCs to finalise the design of Uniform and prepare the order accordingly as per size of each child with proper measurement	<input type="radio"/> Yes <input checked="" type="radio"/> No	If the minutes is convened to finalise the design of Uniform and prepare the order accordingly as per size of each child with proper measurement: 1 mark If meeting not convened: 0 mark
3.	Formation of Quality Control Committee	Formation of Quality Control Committee in school for evaluation of the quotations and quality check of the sample cloth/uniforms.	<input checked="" type="radio"/> Yes <input type="radio"/> No	If the school forms Quality Control Committee in school comprising of SMC/SMDC members, teachers and 3 senior citizens of the locality to be nominated by concerned SMC/SMDC for evaluation of the quotations received and for quality check of the sample cloth/uniforms: 1 mark If not formed Quality Control Committee: 0 mark
4.	Sample checking	Sample checking.	<input type="radio"/> Yes <input checked="" type="radio"/> No	If the school sent sample of school uniform to the block for quality testing : 1 mark If not sent sample for quality testing: 0 mark
5.	Testing of Quality	Testing of Quality of school uniform.	<input checked="" type="radio"/> Yes <input type="radio"/> No	If quality of uniform is tested: 1 mark If quality not tested: 0 mark

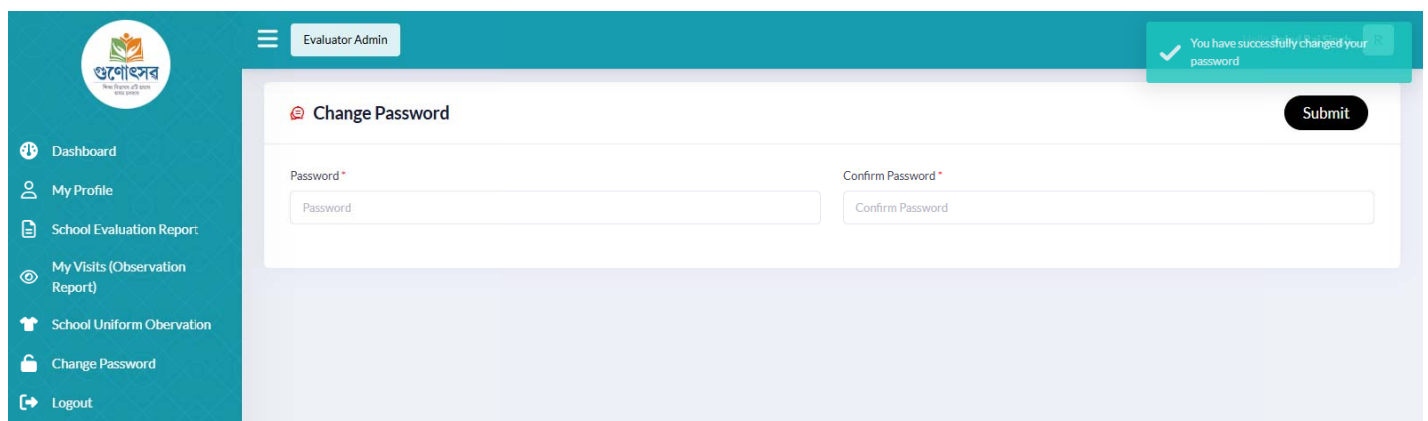
GUNOTSAV 2025

CHANGE PASSWORD: You can change your password for security reasons or reset it if you forget it.



The screenshot shows the 'Change Password' form in the Evaluator Admin dashboard. The form has two input fields: 'Password *' and 'Confirm Password *', both containing six dots. A 'Submit' button is located at the top right of the form. The dashboard header includes the logo, 'Evaluator Admin', and 'Hello Rahul Raj Singh, R'. The left sidebar contains navigation links: Dashboard, My Profile, School Evaluation Report, My Visits (Observation Report), School Uniform Observation, Change Password, and Logout.

After **Change Password** Message Alert **"You have successfully changed your password"**



The screenshot shows the 'Change Password' form with a success message alert. The alert is a green banner at the top right that says 'You have successfully changed your password' with a checkmark icon. The form fields are now empty, and the 'Submit' button is still visible. The dashboard header and sidebar are the same as in the previous screenshot.

TECHNICAL SUPPORT ASSISTANCE

Email: helpdeskgunotsav@gmail.com

Help Desk Support: 8949360745

SUPPORT HOURS

Monday to Friday: 10:00 AM - 5:00 PM

Saturday: 10:00 AM - 1:00 PM

Sunday: Closed